

At the Regular Meeting, held on Monday, June 1, 2020, with Budget Session beginning at 4:00 P.M., Closed Session beginning at 4:30 P.M. and Regular Session beginning at 6:00 P.M., via Live Stream due to the COVID-19 Pandemic, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia.

Present: Belinda D. Astrop, Chairman
James R. Brown, Vice-Chairman
William B. Cain
Tony M. Conwell

Chairman Astrop called the Budget Session to order at 4:00 P.M.

In Re: Budget Session

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Budget Session. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Brenda Parson, County Administrator – Greenville County School Funding

Mrs. Brenda Parson, County Administrator, addressed the Board stating that Staff was continually working with the mediator, City Council and legal counsel for both localities regarding school funding for the upcoming fiscal year. She stated that after many conference calls and Zoom meetings, possible scenarios have been ydiscussed, but no final resolution had been reached at this time. She stated that all parties would continue to work together in an attempt to reach a resolution.

Chairman Astrop and Supervisor Conwell stated that their biggest concern was regarding the capital projects but was hopeful that a decision would be made soon.

Mrs. Parson stated that Mr. Russell Slayton, County Attorney would be available at 4:30 pm discuss this matter further.

In Re: The Improvement Association

Mrs. Parson stated the Board had requested some information from the Improvement Association. She stated that the request were for the percentage of Greenville County children and percentage for the City of Emporia children who was enrolled in the Head Start Program.

She also stated that the breakdown was 59% from Greenville County and 41% from the City of Emporia that was enrolled. She further stated that this was the purpose for the request of an additional \$13,000. Mrs. Parson stated that the request was to supplement the teachers' salaries and the City had received the same request.

Supervisor Conwell asked if the County had been giving \$20,000 and the City had been giving \$16,000. Mrs. Parson stated yes.

Supervisor Conwell stated his concern was regarding the additional \$13,000 and the City was not giving anything additional.

Chairman Astrop stated that her stand remained the same because with the country dealing with a pandemic and other things that was going on nationally. She did not feel that any increases above and beyond level funding would be a good thing to do at this time. She stated that in speaking with other Boards, entities were only level funding at his time. She also stated that it did not mean that the Board could not go back and give additional funds later once it found out how the County's finances were looking.

Supervisor Cain stated that at the April 27, 2020 meeting, the Board gave a consensus of yes to approve giving the additional \$13,000. He stated that as for parliamentary procedures, he would ask the Clerk to replay the recording from that meeting stating the consensus to approve the additional \$13,000. He also stated that at the May 18, 2020 minutes, the Consent Agenda was approved unanimously to approve the April 27, 2020 minutes without any discussion.

Supervisor Astrop stated that until the entire budget was approved, items could be changed within the budget.

Supervisor Conwell stated that he had not agreed to it because he had more questions regarding the request. He stated that he was in full support of Chairman Astrop's suggestion to level fund all organizations.

Supervisor Conwell moved to level fund all organizations. There was no second. Supervisor Conwell stated the Board did not have to have a second to the motion. A roll call vote was taken as follows: Supervisor Brown, nay; Supervisor Cain, nay; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Recess

Chairman Astrop recommended that the Board recess the meeting until 4:30 in Closed Session.

In Re: Reconvened in Closed Session

Mrs. Parson, County Administrator, stated that Staff recommended the Board go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters.

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Closed Session, as recommended by Staff. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Regular Session

Mrs. Parson stated that Staff recommended the Board of Supervisors return to Regular Session.

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Regular Session. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Certification of Closed Meeting – Resolution #20-126

Supervisor Brown moved, seconded by Supervisor Conwell, to adopt the following Resolution. A roll call vote was taken, as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

**RESOLUTION #20-126
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such

public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Board of Supervisors.

In Re: Approval of Agenda

Mrs. Parson stated that Staff recommended the Board of Supervisors approve the Agenda with no added items.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the agenda as submitted. A roll call vote was taken, as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda consisting of the following:

Minutes of the Regular Meeting of May 6, May 12 and May 18, 2020.

Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #54, in the amount of \$9,247.12 and Fund #017 – Journal Voucher #6, in the amount of \$2,522, both of which are incorporated herein by reference.

Warrants:

Approval of Accounts Payable for June 1, 2020, in the amount of, \$437,614.32

Approval of Payroll for May 31, 2020, in the amount of, \$475,760.30

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the Consent Agenda. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Public Hearing

Mrs. Parson stated that Staff recommended the Board go into Public Hearing to solicit public comments regarding the proposed FY2021 budget.

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Public Hearing. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye, Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Proposed FY2021 Budget

Mr. Gary Cifers, Assistant County Administrator, addressed the Board stating that the Board of Supervisors recommended budget synopsis for FY2021 had been advertised for public notice. He stated that the budget was for informative and fiscal planning purposes and was presented based on estimates and requests submitted to the Board of Supervisors. He also stated that the inclusion in the synopsis of any item or items did not constitute a commitment or obligation on part of the Board of Supervisors. He further stated that the Public Hearing was being held pursuant to Section 15.2-2506 of the Code of Virginia 1950 as amended and for the purpose of allowing the public to question and comment on the proposed budget. Mr. Cifers stated that as of 4:50 p.m. this afternoon, Staff had not received any email comments from citizens requesting to provide comments or questions to the Board regarding the budget. He also stated that by the deadline of 12:00 noon today, there were no citizens who signed up to participate in the Public Hearing.

Mr. Cifers then reviewed the synopsis as follows: Total General Revenues and Expenditures at \$21,790,879; Public Transportation Revenues and Expenditures at \$155,074; Fire & Rescue Service Revenues and Expenditures at \$342,479; Solid Waste Enterprise Fund Revenues and Expenditures at \$1,167,733; Local Capital Improvements Revenues and Expenditures at \$2,627,442 and the School Fund Revenues and Expenditures at \$32,153,199.

Supervisor Cain stated that Sussex did contribute towards the JVFD and that last year there was level funding at \$30,000. He stated that the JVFD was requesting \$52,000 in additional funding.

Supervisor Conwell asked if the additional monies being requested was for the fire house building itself.

Mrs. Parson stated that the CIP Request was in the amount of \$52,000 but level funding remained in the amount of \$30,000.

Supervisor Brown questioned the cost of the windows and other repairs that was requested at a previous meeting. More discussion was held regarding other items that needed to be replaced or upgraded.

Mrs. Parson stated that because the Public Hearing had to be held prior to the night of the approval of the budget, no action was required this afternoon.

In Re: Return to Regular Session

Mrs. Parson stated that Staff recommended the Board of Supervisors return to Regular Session.

Supervisor Conwell moved, seconded by Supervisor Brown, to return to Regular Session. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Citizens Comments

Mrs. Parson stated that no comments were received from the public.

In Re: Landfill D-7 Caterpillar Dozer

Mr. Lin Pope, Director of Planning, stated that at a previous meeting, Mr. Lyn Parker, Landfill Supervisor was present to review the budget for the landfill. He stated that within that budget, Staff requested to procure a new D-6 Cat Dozer to replace the D-7 Cat Dozer, which was a 2009, had over 19,000 hours and had been utilized over its life. He also stated that this past Tuesday morning, the motor locked up on the D-7 Cat Dozer and the replacement cost was approximately \$75,000 and the cost was not feasible due to the overall age and condition of the dozer. Mr. Pope further stated that at this time, Staff had to lease a machine at \$200 per hour to keep operating. He stated that Staff was requesting authorization to start the procurement process now before the next fiscal year. He also stated that it was not monies coming from the County but was all enterprise funds generated at the landfill. He further stated that if Staff was to order the equipment now, it would be September before it could be delivered. Mr. Pope also stated that Staff was seeking authorization to continue to rent a dozer as needed until the new dozer could be leased.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve Staff's requests. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Approval of Coronavirus Relief Funds

Mr. Cifers addressed the Board stating that as part of the Coronavirus Aid Relief and Economic Security, which was the CARES ACT of 2020, Greenville County had been awarded \$989,022 in Corona Relief Funds. He stated that each locality was required to sign and email a certification for receipt of the Coronavirus Relief Fund payments, document and return by May 22, 2020. He also stated that the Board Chair signed the document and it was emailed to the appropriate staff at the Department of Accounts and confirmation was received on May 20 that the document had been received. Mr. Cifers further stated that Staff had received confirmation from the Treasurer that the monies had been deposited into the County's account. He stated that according to the documentation received from the Secretary of Finance, CARES Relief Funds were one-time monies and should not be used for ongoing services and/or based operations. He also stated that the amount provided to each locality was based on population, per the Secretary of Finances' memo, a portion must be shared with any Town within the County's boundary; which meant the Town of Jarratt would receive a portion of the money. Mr. Cifers further stated that based on the preliminary figures that was in hand now, Jarratt would be eligible to receive an estimated \$40,553 of the \$989,022 allocation. He stated that Staff was currently working on compiling a list of expenditures to enhance the safety and well-being of the citizens; not only in this facility but in other facilities that the County maintains as well; as well as the citizens in general and the businesses. Mr. Cifers then stated that Staff was requesting that the Board ratify the certification by formal action.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the Coronavirus Relief Funds. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Resolution #20-127 – County Website Redesign

Mr. Ryan Aerni, IT Manager, addressed the Board stating that at the request of the Board, Staff was directed to investigate the updating of the County's website. He stated that the process would best be taken care of by the Request for Proposals over the bid process. He further stated that Resolution #20-127 was to authorize Staff to procure services by competitive negotiation for the design, training and implementation of a new County website. Mr. Aerni then requested approval of the following resolution.

RESOLUTION #20-127
DETERMINATION TO PROCURE THE DESIGN, IMPLEMENTATION AND
TRAINING FOR COUNTY WEBSITE

WHEREAS, Virginia code Section 2.2-4303.C requires that when goods and nonprofessional services are to be procured by competitive negotiation, rather than by

competitive sealed bidding, the governing body shall adopt a resolution declaring its intent to procure by competitive negotiation, and stating the reasons therefore; and

WHEREAS, the Greenville County Board of Supervisors wishes to request proposals for the procurement, design, implementation and training of a new county website; and

WHEREAS, the Board has determined that procurement of said services by competitive sealed bidding is neither practicable nor fiscally advantageous to Greenville County; and

WHEREAS, the Board has determined that the best interests of Greenville County citizens would be served by procurement of said services by competitive negotiation to afford vendors some flexibility in making proposals, and enable the Staff to evaluate the proposals regarding the services to be procured.

IT IS, ACCORDINGLY, HEREBY RESOLVED that the Board has determined that procurement services by competitive sealed bidding is neither practicable nor fiscally advantageous to Greenville County citizens, and that the said services should therefore be procured by competitive negotiation.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve Resolution #20-127. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: COVID-19 Update

Mr. Reggie Owens, Emergency Management Coordinator, addressed the Board and gave a brief update regarding COVID-19. He stated that based on the report that Staff received from Crater Health District, Emporia and Greenville collectively had 151 cases of coronavirus confirmed in the community. He also stated that according to the Crater Health District, the death toll still stood at 10 citizens but on another website, it noted that there were 12 citizens that had passed. He further stated that Staff continued to provide information that maybe helpful to residents from the CDC and the Crater Health District or any other outlet that would be beneficial as the information was received and Staff continued to post the new information on the County's website. Mr. Owens stated that last Friday, the Virginia National Guard, Staff, the Department of Health and the City of Emporia provided testing for the coronavirus at the Washington Park Community Center with 157 tests administered. He stated that the results had not come in yet, but with 157 people being tested, he was sure that some of those would be tested positive that would increase the number of cases. He also stated that the Greenville Correctional Center had positive cases when they administered testing. He further stated that the City of Emporia Staff and County's Staff would continue to monitor the COVID-19 and if cases started to flat line or decline, Staff would come back to the Board and have a plan of introducing the next phase of re-opening between now or sometime in July.

Mr. Owens stated that the First Amendment Protest had been going on throughout the nation and the State of Virginia over the weekend and some of the protests became violent. He stated that he had filed a local situation report with the Department of Emergency Management earlier today and discussed it with the Sheriff. He also stated that with the capabilities here being limited, if things started to get out of hand, he and the Sheriff had put the Virginia State Police Fusion Center on notice that the County would need help with extra resources from either the National Guard or the Virginia State Police to help curve any violence that may happen. Mr. Owens then stated that Staff would continue to monitor the situation.

Supervisor Brown asked how long it would take to get the results back regarding the COVID-19 testing held on Friday. Mr. Owens stated that he was told the results should be in by Tuesday. Supervisor Brown also asked when the next testing for the COVID-19 would be held. Mr. Owens stated that Crater Health District would be monitoring the amount of positive cases and if things started to decline, there would be no need for more testing. He also stated that if the cases started to increase then Crater Health District would set up additional testing sites. He stated that this was the biggest testing site out of the Crater Health District with 157 people.

In Re: Adjournment

With there being no further business to discuss, Supervisor Conwell moved, seconded by Supervisor Brown, to adjourn the meeting. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

Belinda D. Astrop, Chairman

Brenda N. Parson, Clerk